

TCB Security Tool - Card Management

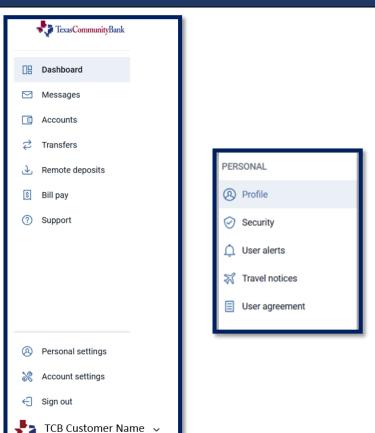
Review Your Profile Contact Information



To complete the process, follow these steps: Log into your TCB Online banking profile > scroll down, locate your name > left click your name to display the expanded options > select **Personal settings** > select **Profile** > review the contact information on file > select the edit option needed > as an extra security measure, enter in your TCB login profile password > select confirm password > complete the necessary edit > **Save**.

From our TCB mobile banking app, tap your profile image in the upper right corner to begin the process.

Displayed Setting: Beginning Your Review

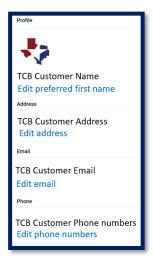


Reviewing your contact information through your TCB Online/Mobile banking profile is convenient and user-friendly.

Regularly conducting this personal review is essential to ensure you continue receiving important bank communications.

- **Security Alerts**: Ensures you receive immediate notifications about suspicious activities or potential fraud on your account.
- Account Updates: Allows your TCB Account Officer/Representative the opportunity
 to promptly inform you about important changes or updates to your account or
 banking services.
- **Transaction Verification**: Facilitates quick verification of transactions, helping to prevent unauthorized access or use of your account.
- Service Availability: Ensures you can be contacted for any issues or questions regarding your account, providing continuous access to banking services.
- Emergency Situations: Provides a reliable way for the bank to reach you in case of emergencies affecting your account.

Displayed Setting: During and After Review







If you notice that your personal contact information is outdated upon review, please take the necessary steps to update it.

Please complete the necessary edits within your TCB online/mobile banking profile:

- **Phone number(s)** Once completed, your newly entered phone number(s) will be immediately visible and updated in our TCB banking system.
- **Email address** Once completed, your newly entered email address will be immediately visible and updated in our TCB banking system.
- Address Once completed, you will receive a notification in the Messages menu of your TCB Online/Mobile banking profile. Depending on the submission time, a TCB employee will review your message in due course. They will then respond, indicating that for security purposes, a form is required to complete address change requests, and provide guidance on how to request the necessary form.

Confirmation of Notice: After updating your phone number(s), you will receive a confirmation email at the email address associated with your TCB Online/Mobile banking profile. If you are updating your email address, the confirmation will be sent to the previous email address on file. These emails will come from noreply@tx-communitybank.com.